# national lgbtq LEGACY GIVING

# SAMPLE LETTER OF INTENT FORM

# INITIATIVE

Thank you for including {Organization Name} in your legacy plans. Please use this form to share details of your intent to provide for the needs of future generations.

#### It is with deep satisfaction that (please check one below):

□I/We have already made a provision in my/our estate plan.

□I/We shall make a provision in my/our estate plan within the next \_\_\_\_\_\_months (12 months or less).

### Gift Information (Optional): With {Organization Name} included as a beneficiary through a:

□ Bequest in a will or trust	Donor-Advised Fund
Life Insurance Policy	□Gift of real estate
Percentage of IRA or other retirement plan	Remainder of a checking or savings account
Gift of securities or stock	Other (please indicate):
□Gift that provides lifetime income	

# Amount of Gift – Please choose one of the following options:

□My/our bequest will be a specific amount of \$\_

My/our bequest will be \_\_\_\_\_ % of my/our estate/IRA/Insurance policy

I/we prefer to keep the details of this commitment confidential or have not determined a valuation.

#### Acknowledgment:

To encourage others to make commitments to the future, I/We permit my/our name(s) to be listed in printed materials and/ online:

□ I/we permit my name to be listed as:

□I/we prefer to remain anonymous.

Name(s):	
Address:	
City/State/Zip::	
Phone:	Email:
Date of birth (individual 1) :	Date of birth (individual 2):

I understand that this letter of intent is not a legal obligation and may be modified at my/our discretion at any time.

Signed

Date

Signed

Date

Organization • 1234 Street • Town, State, Zip • Website Legacy contact (name, phone, email) OR General legacy or development mailbox and phone